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A report on the activities of the **Librarian's Task Force** for the period of January 16 to February 11 appears as Appendix I to this issue of the LC *Information Bulletin* (pp. 112-13).

MORRIS N. YOUNG NAMED HONORARY CONSULTANT IN MAGIC LITERATURE

Morris N. Young has been appointed the Library's first Honorary Consultant in the Literature of Magic. A practicing ophthalmologist with degrees from Massachusetts Institute of Technology, Harvard and Columbia Universities, Dr. Young describes himself as one of the amateurs whose early interest in entertainment magic has been reinforced by education for the professions. He is a member of the leading magicians' societies here and in England and was the editor of the magic collectors' journal, *Magicol.*

In 1955, Dr. and Mrs. Young combined their magic collections with that of the late John J. McManus, president of Rolls Royce in America, to present a notable gift to the Library's Rare Book and Special Collections Division. The McManus-Young Collection complements the Harry Houdini materials acquired earlier to give the Library of Congress a leading place among libraries of magic.

In addition to numerous articles in the periodical press, Dr. Young is the author of *Hobby Magic* (New York, Trilon Press, 1950) and with Walter B. Gibson of *Houdini's Fabulous Magic* (Philadelphia, Chilton, 1961) and *Houdini on Magic* (New York, Dover, 1953). Representative of his interests in other areas is his *Bibliography of Memory* (Philadelphia, Chilton, 1961).

POETRY READINGS REFLECT AFRO-AMERICAN HERITAGE

The poetry of Afro-American writers will be the focus of the February 23 readings in the Coolidge Auditorium. Reading from their poetry and from the work of other noted Afro-American poets will be Gwendolyn Brooks, Michael S. Harper, and Robert Hayden. They will present two programs at 4 p.m. and at 8 p.m., reflecting "The Afro-American Heritage" and "The Contemporary Afro-American Achievement," respectively. The afternoon session will include the poetry of Paul Laurence Dunbar, Jean Toomer, Claude McKay, Countee Cullen, James Weldon Johnson, Langston Hughes, and W. E. B. DuBois. Miss Brooks and Messrs. Harper and Hayden will read from their own work and from the poetry of M. B. Tolson, Sterling Brown, and Margaret Walker at the evening session.

The Library continues a happy association with Gwendolyn Brooks when she returns to the Coolidge Auditorium on February 23. She was appointed Honorary Consultant in American Letters to the Library in 1973 and has read at the Library in past literary

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seasons. Her work is also noted in the current Library exhibit "Aspects of Black American History and Culture."

Miss Brooks has received a number of awards and fellowships in recognition of her creative abilities, including the Pulitzer Prize for Poetry, which she received in 1950 for *Annie Allen* (1949), and the National Book Award in 1969 for her book-length poem *In the Mecca.* In addition to volumes of verse, she has written one novel, *Maud Martha* (1953), and an autobiography, *Report from Part I* (1972). She draws primarily upon the Afro-American experience for her subject matter, but treats it with an insight and originality that transcends race and place.

Chosen in 1968 to succeed the late Carl Sandburg as poet laureate of Illinois, she was honored in 1971 by more than 50 black artists with a publication of dedicatory poetry, fiction, and essays, *To Gwen With Love,* for her contributions as a "black woman/poet." she has taught at Northeastern Illinois State College; Columbia College, Chicago; and Elmhurst College, Elmhurst, Ill. At Western Illinois University, a Gwendolyn Brooks Library has been founded at the Afro-American Arts Center, while another library in her name is planned at the Black Woman's Committee House in Chicago. She has lectured and conducted poetry seminars and workshops at colleges and universities throughout the United States.

Michael S. Harper was born in Brooklyn, N.Y., in 1938, and moved with his family to Los Angeles in 1951. He wrote plays and short fiction while in college but did not turn to poetry until 1961 when he spent a year at the University of Iowa's Writers' Workshop. He began to publish poetry in journals in the late 1960's and has traveled extensively in search of themes for his work. He currently teaches and directs the writing program at Brown University.

His publications include *Dear John, Dear Coltrane* (1970), *History Is Your Own Heartbeat* (1971), *History as Apple Tree* (1972), *Song: I Want a Witness* (1972), *Debridgement* (1973), and *Nightmare Begins Responsibility* (1975).

The Library welcomes Robert Hayden from the University of Michigan where he is currently professor of English. Mr. Hayden has been honored in recent years by the Hopwood Award (1970), the Russell Loines Award, presented by the National Institute of Arts and Letters, and by election to fellowship in the Academy of American Poets. His published works include *A Ballad of Remembrance,* which won the Grand Prize for Poetry at the First World Festival of Negro Arts in Dakar; *Selected Poems: Words in the Mourning Time,* which was nominated for the National Book Award in 1971, and *The Night-Blooming Cereus.* His most recent book is *Angle of Ascent: New and Selected Poems* (1975). He is currently poetry editor of the Baha'i quarterly, *World Over.*

This program is part of the regular literary series presented by the Library under the auspices of the Gertrude Clarke Whittall Poetry and Literature Fund. It is one of a number of programs planned for the year 1976 to emphasize the cultural heritage of America. The readings will begin promptly at 4 and 8 p.m. in the Coolidge Auditorium. No tickets are required.

PAUL ZUKOFSKY, GILBERT KALISH TO PLAY IN FEBRUARY 27 CONCERT

A concert of chamber music for violin and piano featuring Paul Zukofsky, violin, and Gilbert Kalish,

piano, will be held Friday evening, February 27. Both artists are renowned for their activities in the field of 20th-century music and are presently on the faculty at the Stony Brook campus of the State University of New York.

Mr. Zukofsky has performed for concerts and recordings extensively since his Carnegie Hall debut at the age of 13 in 1956 and has played the premiere performances of several contemporary violin works. Last October, he performed the premiere of the Second Sonata for violin and piano, Op. 26 by Easley Blackwood, at the Anniversary Festival of Chamber Music at the Library of Congress; this work was commissioned by the McKim Fund.

Mr. Kalish has been on the summer faculty at the Berkshire Music Center at Tanglewood since 1968. Active as solo artist as well as a performer of chamber music, he is a member of the Boston Symphony Chamber Players and the Contemporary Chamber Ensemble.

The program will consist entirely of 20th-century music, including Hika by Toru Takemitsu; Vier Stücke, Op. 7 by Anton Webern; Nocturne by John Cage; Choses vues à droite et à gauche by Erik Satie; Duo for violin and piano by Elliott Carter, commissioned by the McKim Fund; and Sonata No. 3 by Charles Ives.

This concert sponored by the McKim Fund, will begin promptly at 8:30 p.m. in the Library's Coolidge Auditorium. Tickets will be distributed by Patrick Hayes, 1300 G St., N.W., beginning at 8:30 a.m., Monday, February 23. A service charge of 25 cents is placed on each ticket, and only two tickets are distributed to an individual. Telephone reservations may be made on Monday morning by calling 393-4463. Mail orders are not accepted.

This concert will be broadcast live and in its entirety by radio station WETA-FM, and made available to stations in other cities through the Library's Katie and Walter Louchheim Fund.

THE MARC SEARCH SERVICE

Computer terminals linked to the MARC data base are now being used instead of card catalogs for many thousands of bibliographic searches conducted by the Library of Congress staff. The computerized system allows rapid searching of the more than 600,000 records for books cataloged by the Library and distributed to national and international agencies through the MARC Distribution Service since its inception in 1969. This new bibliographic tool, called the MARC Search Service, was developed by the Library's MARC Development Office.

Part of the Multiple Use MARC System (MUMS), a still developing generalized file maintenance and retrieval system, the MARC Search Service has had a significant impact on the work flow of almost a dozen different units within the Library of Congress. The system is available on any of the 250 or more terminals which are in use in the Library's various departments and buildings.

The MARC Search Service presently allows searchers to interrogate the Library's machine-readable cataloging records by means of title key, author/title key,

Deputy Librarian of Congress William J. Welsh conducts a bibliographic search of the MARC data base.

and LC card number. Within moments of the user's request, the computer system retrieves the appropriate catalog record and displays it on the user's terminal.

The computerized search system has been put to work to accelerate a cross section of the Library's large, complex and varied services—its internal processing (a total cataloging output of approximately 235,000 titles a year), its direct services to the Congress and to the public, and its publication and distribution services to the nation's libraries.

The Preliminary Cataloging Section of the Descriptive Cataloging Division determines whether books received for cataloging have already been cataloged. The National Union Catalog Control Unit of the Catalog Publication Division searches reports to the National Union Catalog which do not contain an LC card number to determine whether there is an existing Library of Congress catalog record. The Cataloging Distribution Service Division searches card orders which do not contain an LC card number, if any

exists, for processing through its automated card distribution service. Upon receipt of a request for LC cataloging from one of its participating libraries, the U.S. Imprints Project of the Shared Cataloging Division uses the MARC Search Service to determine whether the title has already been cataloged at the Library of Congress.

The Process Information Unit of the Catalog Management Division uses the service to answer queries from other units of the Library as to the availability of a title in LC. The Cataloging in Publication (CIP) Program uses the system as a backup to its own control files to verify whether CIP cataloging has been completed or the book received, to answer questions about LC card numbers, and to search records for older preassigned card numbers. Decimal Classification Division searches to determine the classification numbers used on an earlier edition of a book in hand and to verify reported errors.

The Loan Division searches loan requests, and the Division for the Blind and Physically Handicapped searches the MARC file for titles to be included in the recorded books collection.

TERMINALS

Most of the terminals are CRT (cathode ray tube) terminals, although there are other types of devices in use as well. One type of terminal, the Four Phase Library Terminal developed for the Library of Congress by Four Phase Systems, Inc., utilizes the full ALA character set of 175 characters, including diacritics and special characters for bibliographic data in the roman alphabet. This terminal will also be used for bibliographic data input and update functions.

SYSTEM DESCRIPTION

A request for a record by LC card number results in direct retrieval of a single record from the data base, if the item requested is within the MARC scope, and display of the full LC printed card cataloging information as a series of fields, with each field preceded by its identifying alphabetic tag or label.

If the LC card number is not known, the desired record may be requested by keying an author/title or title search key. The author/title (3,3) search key is constructed from the first three characters of the main or added author and the first three characters of the bibliographic title, uniform title, or uniform title heading. The title (3,1,1,1) search key is constructed from the first three characters of the first word of the title and the first character of each of the next three words of the title. Articles at the beginning of the title are ignored in constructing the search key.

A search by author/title or title search key may retrieve more than one record from the file, in which case the records retrieved are displayed consecutively, one record to a screen "page," in response to commands keyed by the searcher.

If the searcher wishes to limit the number of records displayed, he may qualify the search and thus limit the records displayed to those containing additional search criteria. For example, he can add to the search query "AUTHOR=HOUSEHOLD, GEOFFREY" and thereby eliminate any records retrieved by the search key which do not have this particular author. The same may be done with the title, subject, and other fields of the record. The system will find the specified term or terms whenever located within the field.

FUTURE DEVELOPMENTS

If numerous records are retrieved, for example when using a corporate name search key derived from common terms, a guide record technique will sort the records in library filing order by the field(s) comprising the search key, and then subdivide the set into segments. A brief form of the lead record in each segment is displayed, allowing the searcher first to determine which segment contains the record in question and then to examine records only within that segment.

Specifications are currently being developed for search keys for personal and corporate names. Additional indexes are planned for the future.

SCOPE

The on-line MARC file includes all MARC records for books in the following language categories and time frames that have been cataloged:

(1) English-language books with imprint dates from 1968 on or cataloged from 1969 on;

(2) French-language books cataloged from July 1973 on;

(3) German, Portuguese, and Spanish-language books with imprint dates of 1975 on.

Unverified records, that is, records in the process of being proofed and corrected in the MARC Editorial Division, are included in the file, as are CIP records. These records are identified by appropriate legends. Records for films, maps, and serials are not included in the file at this time.

The on-line MARC file is updated nightly, so that all records processed by the MARC Editorial Division during one day are available for searching the following day. *(Continued on p. 108)*

TAP PROGRAM PARTICIPANTS SELECTED IN THREE DEPARTMENTS

Three departments of the Library of Congress have made selections for participants in the Training, Appraisal, and Promotion (TAP) Program for fiscal year 1976. The program was described in the recent semiannual report of the Library that appeared in the LC Information Bulletin *(p. 16).*

Staff members participating in the program in the Administrative Department have joined the Special Police Force; they are Patricia Muse and James Butler. In the photo at right, Special Police Captain Jack L. Buch (far right) explains procedures at the front desk to his two new employees, as Catherine Croy, management analyst in the Office of the Assistant Director for Management Services, looks on.

In the Processing Department, Edmond L. Applebaum, acting director, greets TAP participants, who are (left to right) Jane Marton, librarian (subject cataloger) in Subject Cataloging; Dorothy Thomas, librarian (assistant editor of classification schedules) in Subject Cataloging; Frank Ciarleglio, library technician (searcher) in the Cataloging Distribution Service Division; Mary Matthews, library technician (accessioner) in Serial Record; and Gilbert Young, library technician (gift accessioner), Exchange and Gift.

Copyright Office TAP Program participants are (left to right) Robert Blackman, copyright cataloger, Cataloging Division; Walter Wiggins, library technician, Service Division; Christine Luchette, copyright technician, Reference Division; Karlton Kinzer, copyright compliance specialist, Reference; Dianne Moore, accounting clerk, Service; Renee Adams, copyright technician, Examining Division, pictured meeting with Barbara Ringer, Register of Copyrights.

The file consists of approximately 600,000 bibliographic records containing 450 million characters of information. These records are accessible through 800,000 author/title or title search keys. The search keys are constructed so that, in approximately 95 percent of the cases, five or fewer records are retrieved. When qualification is used, a single record is retrieved in most cases.

With the addition of books in Afrikaans, Danish, Estonian, Finnish, Icelandic, Italian, Latin, Norwegian, Romanian, and Swedish with imprint dates of 1976 on, approximately 550 new records will be added, 550 records will be updated to verified status, and 150 previously verified records will be updated each day.

When the Automated Process Information File (APIF) system becomes operational early this year, a request to the MARC Search Service will be searched on both the MARC and APIF files. Work has begun on making available the bibliographic portion of records for titles on order that are new to the Library of Congress. Records for titles for which LC card numbers are preassigned to the publisher will also be available for searching in 1976. Library of Congress cataloging records in the MARC format, input by other libraries to the Library's COMARC project, and foreign national bibliography records in machine readable form will also be made accessible through the service as they become available.

PROTECT YOUR VALUABLES
A Message from the Special Police

What started as an act of kindness during the Christmas season turned into a continuing nightmare, causing anxiety, frustration, and grief to the victim. Two professional thieves, a man and a woman, wandered into a work area. When challenged, they asked directions to the Main Reading Room, received them, and then left the area. Shortly afterward, the man returned, stated he was confused, and asked the Library employee to show him to the elevator that would take him to the Reading Room. The victim readily agreed to do this, leaving her office and, of course, her purse unprotected. In comes the other half of the team who makes off with the purse containing money, credit cards, driver's license, checkbook, and other personal items.

To make matters worse, the sequel is that since mid-December, approximately $1,500 worth of forged checks has been cashed at a local food chain. Just at this writing, the victim received a call from a check protection company attempting to collect $269 from her for another forged check; the company was reluctant to believe her story of the theft. An attempt was made to cash a stolen Government pay check at a food store with her courtesy card. Her credit cards have been used throughout the city and in the surrounding states. The entire matter has resulted in a mountain of affidavits, time-consuming telephone calls, disbelief on the part of some persons who received checks, interviews with food store managers, and anxiety.

Wouldn't it have been simpler to call the Special Police to help the man find his way? Easier to have taken her purse with her? Certainly, but people don't think of these things at the moment. I hope that by calling this experience to the attention of others, future thefts, especially by professionals, may be prevented. [*Francis E. Verrier*]

STAFF NEWS

AWARD

In a ceremony held January 27, Doris H. Plympton, supervisor of the Control Unit, Fiscal Section received a 20-year Federal Service Award pin from Order Division Chief Robert C. Sullivan.

Mrs. Plympton was employed by the Department of the Navy from 1936 to 1942. She joined the Library staff in April 1962 as an order writer in the Order Preparation Section of the Order Division. She was promoted to voucher examiner in the Fiscal Section the following year, became a senior voucher examiner in 1968, and was promoted to assistant head of the Fiscal Section in January 1973. She transferred to her present position last month.

Mrs. Plympton received a quality step increase in 1970 and a Meritorious Service Award, including a cash award, in 1972 for her significant contribution to the work of the Order Division and her exceptional performance of the duties of assistant to the supervisor of what was then the Invoice Unit.

PERSONNEL CHANGES

Appointments: Linda Arret, shelflister, GS-5, Subj Cat, 1436; Sara Christy, clerical assistant, GS-4, Subj Cat, 1475; Constance Coleman, shelflister, GS-5, Subj Cat, 1436; Cleveland Floyd, motion picture assistant, GT-5, P&P, 1327; Arthur Fulliero, library technician, GS-4, Loan, 1477; William Keyes, mail clerk, GS-3, Cop Serv, OP 10-200; Ronald King, clerical assistant, GS-4, Subj Cat, 1475; Audrey Livings-

ton, clerical assistant, GS-4, DBPH, 1358; Kenneth Schaaf, preliminary cataloger, GS-5, Desc Cat, 1467; Robert Starbird, laboratory engineer, GT-9, P&P, 1322; Tamara Swora, preservation microfilm assistant, GS-5, PMO, 1487.

Temporary Appointments: Richard Boswell, microphotographer (trainee), GT-3, Photodup, OP 5-100; Jimmy Kelley, technical secretary, GS-5, ISO, NP; Ernestine West, library aid, GS-1, Ord, NP.

Reappointments: Thomas Spiro, binding assistant, GS-5, LLO, 1499; Brian Woodall senior deck attendant, GS-4, S&R, NP.

Temporary Promotion: William Sittig, to foreign newspaper microfilming coordinator, GS-14, Lib Res, 1552.

Promotions: Aaron Harley, CRS D, to programmer, GS-7, MARC Dev, 1569; Janet Hill, to head, cataloging unit, GS-13, G&M, 1532; John Kormos, to supervisory contract specialist, GS-13, P&S, 1616; Beatriz Mayoral, to clerk-typist, GT-4, Photodup, 1548; Andre Ross, to deck attendant, GS-3, S&R, OP 2-600; Shirley Wendell, to senior copyright examiner, GS-12, Cop Exam, 1541.

Resignations: Thomas Antush, FRD; Richard Carpenter, Cop Ser; Vinell Judge, Desc Cat; Adrian Lewis, S&R; Mary Middleton, Cop Reg; Doris Woodard, Desc Cat.

STAFF ACTIVITIES

John Y. Cole, chairman of the Librarian's Task Force on Goals, Organization, and Planning, and **Virginia Haviland**, head of the Children's Book Section, General Reference and Bibliography Division, represented the Library of Congress at the midwinter conference of the Massachusetts Library Association in Boston on February 5. Mr. Cole presented the keynote address, "For Congress and the Nation: The Dual Nature of the Library of Congress," and conducted a general workshop on publications and services of the Library of Congress that are useful to librarians at the local level. Miss Haviland conducted a workshop on Library of Congress services for children's librarians and others interested in juvenile literature.

Tao-tai Hsia, chief of the Far Eastern Law Division, attended the 15th Annual Meeting of the Southeast Region Conference of the Association of Asian Studies, held in Charlottesville, Va., on January 22-24. As a member of the panel on Post-1967 Legal Development in China, chaired by Shao-chuan Leng of the University of Virginia, Mr. Hsia delivered a paper entitled "Maoist Approach to Crime and Punishment." Other participants included an officer from the U.S. Department of State and professors from the University of Maryland and New York and Columbia Universities.

On January 26, **Karen Renninger**, supervisor of the Resources Coordination Unit, Division for the Blind and Physically Handicapped, addressed the Friends of the Library of the Martinsburg, W. Va., Public Library. She provided an overview of the program offered by the division, and demonstrated materials and equipment available to handicapped users.

Lois Doman Rose, head of the Children's Literature Section of the Subject Cataloging Division, is author of the "Explanation" portion of a two-part article entitled "LC's National Standard for Cataloging Children's Materials: Explanation/Implementation" in the January issue of *School Library Journal*. The article outlines the history of the national standard and explains the various elements on the Library's catalog cards for children's titles. The accompanying "Implementation" article by Winifred E. Duncan, director of libraries, Chicago Public Schools, discusses why and how the Chicago Public School system has implemented the standard. Mrs. Rose also spoke on January 22 to a workshop being conducted by Miss Duncan for about 60 high-school librarians from Chicago. Mrs. Rose discussed the cataloging of children's materials at the Library of Congress with emphasis on its adoption as the national standard for cataloging children's materials and its implications for the Chicago school libraries that have begun using the standard.

Donald A. Wise, Geography and Map Division, is the author of an article entitled "Pirate and Treasure Atlases" that appeared in the November issue of the Western Association of Map Libraries *Information Bulletin*, (Vol. 7, No. 1, pp. 41-44). The article describes some of the unique types of pirate and treasure atlases in the collections of the Library of Congress.

On February 3, **Ellen Zabel**, assistant chief for network development, Division for the Blind and Physically Handicapped, participated in a workshop on rehabilitation teaching sponsored by the Region VII Rehabilitation Services Administration (OHD-HEW) and the University of Missouri-Columbia. The 5-day workshop held in Kansas City, Mo., was attended by approximately 60 rehabilitation teachers, teacher aids, supervisors, and facilities personnel from Missouri and Kansas. Miss Zabel demonstrated the Library of Congress cassette and talking book machines at a session on Practical Demonstration and Evaluation of Innovative Tools.

ANNOUNCEMENTS

Mr. and Mrs. Michael Payne are the parents of a

boy, Michael Rodney II, born January 16 at Washington Hospital Center. Mrs. Payne is the assistant to the editor of the *Handbook of Latin American Studies* in the Latin American, Portuguese, and Spanish Division. Mr. Payne is an employee of the D.C. Department of Human Resources.

Staff members are available to assist Library employees in preparing their 1975 income tax returns. This service will be offered until April 8 on Tuesdays and Fridays from 10 a.m. to 2 p.m.; from April 9 to April 15, service will be expanded to 9 a.m. to 4 p.m. each work day.

Employees in the Main and Annex Buildings and at DBPH may call ext. 6508 for an appointment or go to room C-105. Staff members in all other locations should contact tax assistants in their buildings for an appointment during the hours given above. Employees whose returns involve lengthy or complicated problems, such as business returns, property sales, or extensive stock gains or losses, should obtain tax assistance outside the Library.

Tax forms may be obtained at the following locations:

Main Building	Room C-105
Crystal Mall Annex	Copyright Office, Room 513
Massachusetts Avenue Annex	Catalog Publication Division Training Room (2nd floor)
Navy Yard Annex	Cataloging Distribution Service Division, Room 105
Pickett Street Annex	Geography and Map Division

Tax assistants in the various locations may be reached on the following telephone numbers:

Room C-105, Main Building

Diane Dixson	ext. 5373
Richard Webb	5290
Sylvia Mallette	5284
Dorothy Taybron	5242
Mya Saw Shin	5085
Elizabeth Smith	6190
Mary V. Wright	6028
Benjamin Hull	5680
Catherine Croy	5564

Crystal Mall Annex

Edward Yambrusic	9-557-8737
John Martin, Jr.	9-557-8750

Navy Yard Annex

Ben Catchings	6162
Coulter Bracken	6162

Massachusetts Avenue Annex

Pearl Owyang	5990

Pickett Street Annex

Barbara Noe	9-370-1216

The **American Red Cross Bloodmobile Unit** will visit the Library on Wednesday, March 10 from 9 a.m. to 2:45 p.m. in the Whittall Pavilion. Staff members wishing to donate blood should register with keyworkers in their respective divisions. Donors from the Navy Yard, Taylor Street, and Massachusetts Avenue Annexes are requested to use the regular shuttle bus service to the Main Building. In accordance with LCR 2015-17.4, all blood donors may be granted a maximum of four hours excused absence, which includes the actual time spent giving blood and a rest and recuperative period immediately following. The time of donation must be approved by the supervisor and a Form 13-73a (Blood Donation Verification) must be submitted to the supervisor following donation. Arrangements for blood replacement for Library personnel and their immediate families may be made by calling Candy Barksdale, Health Services, ext. 6053.

TRAVELING EXHIBIT SHOWN LOCALLY

The Library's traveling exhibition, "Color and the Graphic Arts," based on a show with the same title displayed at the Library of Congress from October 1974 to March 1975, was shown recently at the Bicentennial Printing Week Celebration sponsored by the Printing Industry of Washington, D.C., Inc. on January 10-17. The celebration activities took place at the Sheraton-Park Hotel.

The traveling exhibit, which first opened last August at the University of Texas at Austin, examines color as a fundamental visual element and resource of the graphic process. The display is scheduled to travel to museums and institutions across the United States over a two-year period.

LIBRARY OF CONGRESS PUBLICATIONS

Foreign Newspaper and Gazette Report. ISSN 0092-6647. 1975. No. 3. Issued three times a year, the *Report* is free to libraries and institutions upon request to Central Services Division, Library of Congress, Washington, D.C. 20540.

New Serial Titles: A Union List of Serials Com-

mencing Publication After December 31, 1949. ISSN 0028-6680. January 1976. (xiii, 37 p.) For sale by the Cataloging Distribution Service Division, Library of Congress, Washington, D.C. 20541, at $170 for the year's subscription which consists of eight monthly and four quarterly issues, and an annual volume which cumulates one to five years.

NEWS IN THE LIBRARY WORLD

ALESCO Symposium Held

Under the sponsorship of the General Assembly of ALECSO (Arab League Educational, Cultural and Scientific Organization), delegates of Arab League countries met at Khartoum, Sudan, from November 28 to December 4, 1975, to participate in a symposium on the theme The Use of Computers in Documentation and Bibliography in Arab Countries. The preparation committee for the symposium was composed of Hisham al-Shawwaf, director of Baghdad University Library, Abd al-Rahman al-Nasri, director of the University of Khartoum Library, and Saad M. Hagrassy, head of the Archives and Library Sciences Department, University of Cairo, and consultant to the Library of Congress office in Cairo.

The principal paper for the symposium was presented by Mr. Hagrassy, who emphasized the Library of Congress' leadership role in the development of standards and the application of computers to bibliographic functions. The appendixes to the paper include Arabic versions of samples taken from two Library of Congress publications, *Books: A MARC Format* and *Serials: A MARC Format.*

The discussions, presentation of papers, and working group meetings culminated in a set of 17 recommendations expressing a unanimous decision in favor of the maximum use of computers in bibliography and documentation throughout the Arab world, and urging national and international coordination and cooperation on a number of interrelated fronts. Among these are research in library automation, the creation of a computerized data base for the *Arab Publications Bulletin,* the compilation and publication of Arabic/English glossaries and thesauri for ADP, participation in the international numbering system for books and serials, the dissemination and promotion of the Arabic translation of *Anglo-American Cataloging Rules, Chapter 6 Revised* [see the LC *Information Bulletin,* June 13, 1975, p. 240], the compilation of a central automated authority file of Arabic names, the compilation and dissemination of international bibliographic formats modeled on those of the Library of Congress, and the encouragement of exchange of persons with non-Arab countries to study common problems and share technologies.

Several of the recommendations listed above are to be implemented through specific projects to be undertaken by ALECSO, which is also assuming responsibility for following up the recommendations and resolutions of the symposium.

[*Peter J. de la Garza*]

COMING EVENTS

The Information Science and Automation Division (ISAD) of ALA, together with the Library of Congress, will hold a three-day institute on **Processing and Automation at the Library of Congress** on March 10-12 in Washington, D.C., and Alexandria, Va. Registration is $50 for ALA members, $65 for nonmembers, and $15 for full-time library science students. Registration forms are available from Donald P. Hammer, executive secretary, ISAD, ALA, 50 E. Huron St., Chicago, Ill. 60611, tel. (312) 944-6780.

The Commerce Department's **National Bureau of Standards** (NBS) will hold a series of lectures by eight distinguished scientists and engineers who will assess the current state and future of science and technology in America. The lecture series is in honor of the Bureau's 75th anniversary and will be held once a week during four seccessive weeks starting March 11. The lectures will be held in the NBS Red Auditorium, Main Administration Building, Gaithersburg, Md. Further information is available from Madeleine Jacobs, Office of Information Activities, National Bureau of Standards, Washington, D.C. 20234, tel. (301) 921-3181.

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APPENDIX I

LIBRARIAN'S TASK FORCE ON GOALS, ORGANIZATION, AND PLANNING
A Report Covering the Period January 16-February 11, 1976
by John Y. Cole, Chairman

On January 16, Librarian of Congress Daniel J. Boorstin announced the creation of a staff Task Force on Goals, Organization, and Planning to advise him "in a full-scale review of the Library and its activities." He stated that, with his guidance, the Task Force would seek counsel and solicit ideas from the Library's staff and draw on the advice and suggestions of outside advisory groups chosen to represent the Library's constituencies. Biographies of the Task Force chairman, John Y. Cole, and members appeared in the February 13 issue of the LC *Information Bulletin*, pp. 96-98. Mr. Cole's office and Task Force headquarters are in Room 310 in the Main Building; he will be assisted by Janet Chase, who also will provide administrative assistance to the other Task Force members.

The first Task Force meeting took place on January 28. Dr. Boorstin explained why he felt a comprehensive review of the Library and its activities was needed, noting that the last full-scale review took place between the years 1939-1944, during the administration of Librarian of Congress Archibald MacLeish. At that time, the Library had a book collection of approximately 6 million volumes, an annual appropriation of approximately $4 million, and a staff of 1,100. Since then the size of the book collection has trebled, the annual appropriation has increased to over $116 million, and the staff has grown to more than 4,600.

Dr. Boorstin explained that a primary purpose of the Task Force review is to "loosen up imaginations" and to take a fresh look at the Library and its role in American society. He expressed his hope that the Task Force would recommend changes and new policies that contradicted the well-known motto "never do anything for the first time." He emphasized that another purpose of the review was to increase the staff's sense of participation in the greatness of the Library, to improve the working environment, and to make service in the Library a more enriching experience. He stated: "We must do all in our power to insure that a career in the Library of Congress will be not merely a career of service, but also a career of self-fulfillment." The Librarian pointed out that because the Task Force's review would take approximately one year, he would not await the completion of the study for urgently needed changes and obviously overdue innovations. These changes would not, however, in any way prejudge the outcome of the Task Force's deliberations; what is changed once can be changed again, if necessary. Finally, he outlined the major questions to be considered by the Task Force:

(1) How well are we serving Congress? How can we better serve the Congress?

(2) How well are we serving other Government agencies? How should we be serving them?

(3) How well are we serving the nation's libraries? How (within our legal mandate) can we better serve the nation's public libraries, special libraries, research libraries, and other educational institutions?

(4) Are our collections as widely and as fully used as they ought to be, by scholars, scientists, historians, lawyers, social scientists, poets, composers, and members of the business community?

(5) How have new technological resources increased our opportunities for service to traditional constituencies and opened avenues of service to new constituencies?

(6) How has new technology shaped our opportunities and our duty to preserve a full record of American civilization in our time?

(7) As the quantity of informational and cultural materials increases, what can we do that we are not now doing to keep the citizen from being overwhelmed by quantity, and to guide the reader and the viewer through the thickening wilderness of printed and graphic matter?

(8) In a period of change in technology and in the legal protection of authors and artists, what can the Library of Congress and its Copyright Office do "to promote the progress of science and the useful arts"?

(9) In the midst of rapidly changing technology, what can the Library do to preserve and enrich the tradition of the book?

(10) In a world where many governments censor and restrict publication and inhibit free expression, are we doing everything necessary and appropriate to keep knowledge and information freely flowing into our Library from everywhere?

Deputy Librarian William J. Welsh expanded on the

Librarian's remarks and challenged the Task Force to explore all aspects of the Library's operations. He also reemphasized the importance of involving the entire staff in the review.

Mr. Cole outlined the procedures which the Task Force will follow in carrying out its review. He pointed out that the deadline for its preliminary report is September 1 and that its final report is due not later than January 15, 1977. He described previous reviews of the Library's functions and activities, and how these reviews related to present efforts. The Task Force will obtain ideas from various advisory groups representing constituencies outside the Library. Advisory group members will be brought to Washington to see the Library and meet with the Librarian and the Task Force. The tentative list of advisory groups includes libraries, publishers, the media, arts and humanities, business and social sciences, science and technology, specially disadvantaged, and the international community. Mr. Cole invited comments and suggestions. One recommendation was that the field of law be added as a distinct group.

Mr. Cole outlined six basic areas for Task Force consideration: service to users; collection development, which includes acquisitions, bibliographical control and preservation; the cultural role of the library, which includes topics such as publications, exhibits, visitor services, and external relations; management, planning and organizational development; personnel and staff development; and goals and objectives. He asked Task Force members to indicate those areas in which they had the greatest interest, explaining that subcommittees, or working groups would be formed to study each topic. The Task Force will meet once a week for general discussions and to listen to reports from the various subcommittee chairmen. The staff of the Library will assist the Task Force through its suggestions and by participating in the various Task Force studies. The Task Force chairman will coordinate the work of the subcommittees with the contributions of the Library's staff and the contributions of the outside advisory groups. Finally, he asked Task Force members to encourage the staff to send their ideas and suggestions to the Task Force.

The second Task Force meeting took place on January 30. Task Force members discussed several improvements in the Library's services that could be made almost immediately. The Librarian and Mr. Welsh welcomed these and other similar suggestions and discussed their relationship to the Task Force's long-term recommendations. Mr. Welsh also reminded Task Force members that they had been selected not to represent their respective departments or a particular constituency, but instead as knowledgeable, imaginative persons who could view the Library as a whole. One purpose of the Task Force effort is to break down the barriers that currently exist between Library departments.

A lengthy discussion followed about communication problems in the Library and ways in which the Task Force could communicate with the staff. Several immediate steps were agreed on, including meetings in the Coolidge Auditorium, suggestion boxes, announcements and reports in the LC *Information Bulletin*, and posters. Dr. Boorstin explained that it was very important that the Task Force be aggressive in "reaching out" to the staff, that it should not just sit back and wait for suggestions.

The third Task Force meeting was held on February 6. Mr. Cole began the meeting by reporting on the publicity that was under way regarding the Task Force and its activities. He then announced the names of the chairmen of the Task Force subcommittees or working groups: service to users, Elizabeth F. Stroup, assisted by Norman J. Shaffer; collection development, Robert D. Stevens; the cultural role of the library, Alan Fern; and personnel and staff development, Glen A. Zimmerman. He explained that formal consideration of the two remaining topics, management, planning, and organizational development, and goals and objectives, would be delayed until part of the Task Force's work in the other areas had been completed.

Mr. Cole explained why he felt it was important for the Task Force to begin its review with an examination of the Library's services to its users, and he outlined the Library's various constituencies and some of the special problems the Library encounters in serving each group. He then introduced Robert Zich of the Public Reference Section, General Reference and Bibliography Division, and asked Mr. Zich to outline, for the benefit of the Librarian, Mr. Welsh, and the Task Force members, some of the service problems in the Main Reading Room. Mr. Zich also described several reader surveys that had taken place recently in the Main Reading Room. The Task Force agreed to undertake a survey of all aspects of reader service at the Library of Congress. Reference and research service by mail, by telephone, and in person will be considered and all departments will be included. The survey will be coordinated by Miss Stroup, chairman of the working group on service to users; she will be assisted by Mr. Shaffer and by Mr. Zich. Staff members throughout the Library will also assist. Most of the survey is expected to be complete by the end of April.

APPENDIX II

CONTINUING REPORTS ON THE ALA MIDWINTER MEETING
Chicago, Ill., January 18-24, 1976

ISAD LIBRARY AUTOMATION AND MARC USERS DISCUSSION GROUPS

The Library Automation (COLA) and MARC Users Discussion Groups of the Information Science and Automation Division met jointly on Sunday afternoon January 18 at the Palmer House; neither attendance nor attention seemed to suffer from competition with the Super Bowl. Brett Butler, chairman of the COLA portion of the meeting, discussed the division's finances with particular reference to revenues derived from workshops.

Paul Lagueux, Council of Library Resources (CLR), discussed the COMARC project, which is an experiment to determine the feasibility of sharing machine-readable versions of Library of Congress catalog records keyed by other institutions. After examination of their samples to ascertain how closely the applicable MARC standards and conventions were adhered to, the following institutions were accepted for the project: Information Dynamics Corp., Northwestern University, Washington State Library, and the University of Chicago. Once the access points have been compared with the Library's official catalog and necessary corrections made, the records will be made available to participants and others. Samples from other institutions are being examined. The end product will be the available data and a report on the feasibility of continuing the project.

Richard Anable of CLR reported on developments in the CONSER project. The Minnesota Union List of Serials file of 74,000 titles has been loaded at OCLC, as have 19,000 Library of Congress MARC serial records. The Library of Congress has recently received a CLR grant to analyze the requirements for transferring the project from OCLC to the Library [see the *Information Bulletin* for January 16, p. 40.]

Mary Jane Reed, Washington State Library, spoke of recent and pending developments in the Washington Library Network, which now has a limited on-line capability; an acquisition system will be working this spring. Its book catalog system has recently been used to prepare a catalog of Alaskana for the Alaska State Library.

Sue Martin, University of California at Berkeley, reported on the growth in size and utility of the university's serials data file and studies of alternatives for the future catalogs at Berkeley and UCLA.

Steve Silverstein, Research Libraries Group, discussed their use of the Berkeley files and software with 31,000 titles from New York Public Library and 7,000 from Harvard University in "MARC-structured" records.

Frances Spigai, Oregon State System of Higher Education, told about the system's microfiche union list of serials in 50 institutions of higher education and its plans for a printed version. Eleanor Montague discussed how the Western Interstate Commission for Higher Education (WICHE) is using grants from the U.S. Office of Education and the Council of Library Resources to analyze various legal, organizational, and services options available for development of an interstate library network for the West, not necessarily within WICHE, and possibly using OCLC, Washington State, or BALLOTS. The plan is to be state oriented and to build on existing structures.

Edwin Buchinski, National Library of Canada, explained the NLC approach to a name authority system with bilingual requirements.

Stuart Debenham, Ohio College Library Center, outlined recent and expected hardware changes to improve response time on OCLC's 950 terminals and provide for further growth. While conscious of the natural optimism of computer people, he predicted that OCLC will have an acquisitions capability in summer or fall and an interlibrary loan capability by fall. Ann Ekstrom of OCLC added that it expects to provide corporate name–main and added entries–search keys by late February and corporate names as subject by late March.

Rob McGee, University of Chicago, told of the steps required to let a vendor, Cincinnati Electronics, sell the circulation hardware the university has built. The university is presently seeking a vendor for the data concentration software written for their Varian minicomputer.

The second half of the meeting, the MARC Users Discussion Group, was chaired by Sue Martin. Henriette Avram, Library of Congress MARC Development Office, briefed the group on recent developments outlined in the LC *Information Bulletin* of January 9, pp. 24-27.

Phil Long discussed the need for a protocol to facilitate on-line communication between library computer networks and explained some of the kinds of information to be specified in such a protocol.

James Rizzolo, New York Public Library, reported that the NYPL book catalogs now included photocomposed vernacular Hebrew characters. The meeting closed with his announcement that the Steelers had won. [*James Agenbroad*]

RTSD RLMS STANDARDS COMMITTEE

The Standards Committee held their first meeting on Sunday evening, January 18, and met again in joint session with the Resources Section Micropublishing Projects Committee on Wednesday. The Sunday meeting began with a report by Mary Lou Lucy, Columbia University, on the activities of American National Standards Committee PH5 during the past six months. Of interest to librarians was the fact that balloting had been completed on the American National Standard Practice for Storage of Processed Safety Photographic Film (PH1.43). When reviewed and published, this standard will incorporate and replace the Practice for Storage of Processed Silver-Gelatin Microfilm (PH5.4). Francis Spreitzer, University of Southern California and chairman of RLMS, suggested that the secretary of Committee PH5 be contacted and the recommendation made that future PH5 meetings be held in either New York or in Washington, D.C., as the October meeting in New Orleans held in connection with the National Micrographics Association (NMA) meeting made it difficult for many members to attend. The ALA representative, Mary Lou Lucy, was unable to attend that meeting.

Norman Shaffer reported for Charles G. LaHood, Jr., both of the Library of Congress, that the International Organization for Standardization (ISO) will meet in Belgium in May. Technical Committee 46, Subcommittee 1, Working Group 3 of ISO is now studying a proposal made by the British Standards Institute for the filming of newspaper clippings in a microfiche format. The National Micrographics Association Newspaper Standards Committee will study the proposal before the May meeting.

Dale Cluff, University of Utah, proposed that a standard be developed for microfiche envelopes which would cover size, composition, color, and opening (top or top and end). Stephen Salmon, University of California at Berkeley, indicated he would contact the NMA and ask to have this item considered as a possible matter for standards study.

[*Norman J. Shaffer*]

NPAC PARTICIPANTS

Edmond L. Applebaum, Library of Congress, chaired the semiannual meeting of NPAC participants and other interested parties on Monday morning, January 19; approximately 60 people attended. The customary format was followed: first, a general report on the program with news of accomplishments, program developments, problems, and plans for the future; then, an informal discussion session covering all areas of interest to the participants. Cataloging output, shared cataloging coverage, analysis of national bibliography entries, expanded language coverage for machine-readable cataloging, the growth of use of the International Standard Bibliographic Description in national bibliographies within the shared cataloging program, the currency of card printing, and the increase in cataloging output for Oriental-language materials were among the topics covered by the report. Discussion session topics ranged from economy and utilization of the depository sets and the erratic quality of some offset card printing to the speed of Slavic cataloging and the desirability of inputting Quechua-language materials in the MARC data base.

[*Edmond L. Applebaum*]

LC SPECIAL FOREIGN ACQUISITION PROGRAMS

Representatives of libraries participating in these Library of Congress programs also met Monday morning to discuss recent program developments. The meeting opened with a brief report by Frank M. McGowan, Library of Congress, who announced that each office operating with special foreign currencies is facing serious fiscal limitations. An increase in appropriated funds will be requested for fiscal 1977 but not enough to eliminate the necessity for very close budgeting. The Polish program is expected to provide serial subscriptions through calendar 1977 but distribution of monographs will end somewhat earlier. The program for Bangladesh has been slow in starting because of numerous administrative complications but it is now operational. Earlier estimates of the cost of participating in this program in fiscal 1977 now appear to be much too high. Acquisitions from Southeast Asia have improved significantly with the appointment of new blanket-order dealer in Malaysia.

[*Frank M. McGowan*]

RTSD AUDIOVISUAL COMMITTEE

Pearce Grove, chairman of the Audiovisual Committee, introduced Evelyn Clement, former chairman of the ALA Audiovisual Committee, who discussed her recent dissertation tracing the history of audio-

visual activities in ALA. She also explained the rationale behind the decision of the members of the ALA Audiovisual Committee to disband the committee (which voted formally on disbanding the same day), pointing out that even though the committee had been instrumental in introducing audiovisuals in the association, it was functioning without projects and focus, and it had become increasingly difficult to serve as a coordinating committee to the various other audiovisual committees in the association.

Mr. Grove described the functions of the RTSD AV Committee, which include dealing with the acquisition, organization, and handling of AV materials, and elicited suggestions from those present for implementing these functions. It was noted that other audiovisual committees, not in RTSD, are concerned with the technical processing of these materials. Questions were raised about the Ohio College Library Center and its plans to include nonprint materials in the program.

Vivian Schrader, Library of Congress liaison to the committee, discussed the plans being made at the Library of Congress to implement in the spring the cataloging rules in the revised Chapter 12 of the *Anglo-American Cataloging Rules.*

Jerrold Orne commented on the urgent need for standardizing media definitions, medium designators, and media codes, urging that the RTSD AV Committee take steps to further this standardization for consideration as an international standard. He suggested that the committee work out procedures for widespread review of the fourth edition of the AECT (Association for Education Communication and Technology) *Standards for Cataloging Nonprint Materials,* in order to present a working paper to ISO (International Organization for Standardization) in the spring about the medium designators and codes used in this manual. [*Vivian L. Schrader*]

ACRL ASIAN AND AFRICAN SECTION EXECUTIVE COMMITTEE

Alan R. Taylor of Johns Hopkins University chaired the business meeting of the section's Executive Committee on January 19. Mr. Taylor reported to the group on the status of efforts to provide for input to the Catalog Code Revision Committee from specialists familiar with the linguistic and cultural problems presented by Asian and African library materials.

Juanita Doares reported on plans for the all-day program on The International Flow of Books scheduled for Sunday, July 18. Cosponsored by a number of units of ALA—among them the Resources Section of RTSD, the International Relations Round Table, and the American Association of Publishers/RTSD Joint Committee, the program will include a keynote speech on UNESCO programs for the free flow of information, a series of area or country panels on acquisitions problems, and a speech by an intellectually distinguished author whose works have been published in several countries.

Henry Scholberg of the University of Minnesota reported completion of preliminary copy for the "Directory of Asian and African Librarians and Bibliographers in the U.S. and Canada." The directory, containing the names of 200 specialists, will be distributed at a nominal price as soon as final editing and printing have been completed. [*Robert D. Stevens*]

RTSD AUDIOVISUAL COMMITTEE

Pearce Grove, chairman of the RTSD Audiovisual Committee, introduced Emery Koltay of Bowker. Mr. Koltay discussed the recommendation under consideration that the ISBN numbering system which is in use for book materials be extended to nonbook materials, pointing out that for this reason the assigning of numbers to audiovisual publishers is being postponed. He explained how book publishers have developed codes in their numbering system in order to facilitate the identification of nonprint materials. It was agreed that reports prepared by Mr. Koltay would be circulated to members of the committee in order to determine if it can endorse the proposal to extend the use of ISBN for nonbook materials.

Ann Ekstrom, Ohio College Library Center, reported that at the present time OCLC has the capability of accepting books and printed serial materials. OCLC will now also have the capability of handling AV materials using the proposed revisions in the MARC format for *Films,* which includes in addition to films other nonprint and audiovisual instructional materials. She discussed the organization of a cataloging task force which will study the input of AV materials into the system and recommend a work form to be used, identify fields which are useful in retrieval, determine the format for the printed cards, and develop a set of standards for input. It is anticipated that card production will be available this summer.

The RTSD AV Committee expressed concern that entries for audiovisual materials analyzed by libraries would be replaced in the OCLC system if the material received on the MARC tape is cataloged as a set. The searching capabilities of OCLC were explained, illustrating why analytics would not neces-

sarily be replaced by an entry cataloged as a set.

Frank Schick discussed the upcoming meeting of ISO TC 46 in May at which time Robert Frase will present a paper concerning the use of medium designators and media codes. It was noted that before the meeting, a conference will no doubt be held in order to provide input for Mr. Frase. Mr. Schick explained that in 1970 an international library statistics standard was adapted by UNESCO; that at this time UNESCO is willing to update these standards, working with ISO and IFLA, to include audiovisual materials and educational technology; and that UNESCO has agreed to accept the revisions as an addendum to the existing document. [*Vivian L. Schrader*]

REFORMA

Reforma (the National Association of Spanish-Speaking Librarians in the United States) held a board meeting to discuss business on January 19. Founded at the Dallas ALA Annual Conference July 1971 by a group of bilingual librarians, Reforma has since then formally affiliated with ALA and continues to hold its meetings at ALA annual and midwinter meetings. Its primary purpose has been to oversee, evaluate, and recommend methods and materials to provide library service for the over 12 million Spanish-surnamed Americans. It also has assumed an advocacy position in the recruitment and hiring of Spanish-surnamed librarians.

President John L. Ayala presided at this year's midwinter meeting. The reports presented during this meeting indicated a continuing increase in membership, a stable financial condition, relative success with Reforma's newsletter, and a general outline of Reforma's current and future activities. Included among the group's concerns are the controversy over the selective certification of bilingual librarians in California and the need to define the library needs of the Spanish-American school children. In addition, Reforma continues to pursue its effort to strengthen the dialogue with ALA's Standards Committee in the area of setting goals, guidelines, and definitions to serve the Spanish-speaking, as well as its effort to affiliate formally with the appropriate ALA divisions.
[*Edwin Cortez*]

PRESIDENT'S COMMITTEE ON EMPLOYMENT OF THE HANDICAPPED

Discussion at the meeting of the Library Committee of the President's Committee centered on the White House Conference on Handicapped Individuals. The mission of the conference is to stimulate a national assessment of problems faced by individuals with physical or mental handicaps, generate a national awareness of those problems, and develop recommendations for legislative and administrative actions to allow individuals with handicaps to live their lives independently, with integration into community life.

The White House Conference was established by Public Law 93-516 signed by the President on December 6, 1974. Before the national meeting, a series of state conferences will be held to assist in determining the agenda and priorities of the national meeting. The Act authorizes a grant of up to $25,000 for each state and territory for this conference. In addition, $2 million is authorized for the national conference.

The Secretary of Health, Education, and Welfare has appointed a 28-member National Planning and Advisory Council to the conference. Council members include medical personnel, social workers, government officials, families of handicapped individuals, and consumers. The conference is planned for December; however, in order to allow sufficient time for the state conferences, it may be necessary to request an extension of the law, postponing the White House Conference until 1977. Members expressed library service needs, for example, for accurate statistical data, for data about available services, and for evaluations of existing library programs, to be transmitted to the White House Conference.

The draft of a position paper on the development of words and phrases to build a positive image of handicapped people was presented for discussion. The paper will be submitted to various ALA divisions for their reactions in order to increase awareness of positive phrases used to describe handicapped people.
[*Ellen Zabel*]

IRC ADVISORY COMMITTEE ON LIAISON WITH JAPANESE LIBRARIES

Robert D. Stevens, Library of Congress, presided at the business meeting on January 19 of the Advisory Committee on Liaison with Japanese Libraries of the International Relations Committee. The specific recommendations of the four working groups of the Conference on Libraries and Information Science in Higher Education held in Kyoto, Japan, last October were discussed in detail. Since the advisory committee is not an action body, many of the recommendations will be referred to the recently established Libraries Subcommittee of the American Panel of the Joint Committee on U.S.-Japan Cultural and Educational Cooperation [CULCON] for consideration,

and other recommendations will be forwarded to appropriate agencies. The committee also discussed plans for the publication of the papers of the Kyoto conference and the future membership and activities of the committee. [*Robert D. Stevens*]

RASD/RTSD/ASLA PUBLIC DOCUMENTS COMMITTEE

Originally formed to take cognizance of matters relating to public documents issued in the United States, by foreign governments, and by international organizations, the interdivisional Public Documents Committee industriously reviewed the latest developments in this active field at its January 19 business meeting. Catharine J. Reynolds, University of Colorado, presided.

Changes and improvements at the Government Printing Office were sufficiently numerous to occupy a large segment of time. It was reported that the proposed depository library standards and guides, to be used eventually by GPO's inspectors in their visits to depository libraries, have been published in the latest issue of the *GPO Highlights,* and comments on them are invited. The Superintendent of Documents is looking into the problems reported by foreign libraries in obtaining U.S. Government publications; the Department of State, at the request of GPO, has sent cables to all embassies outlining the procedures for ordering GPO publications. In addition, GPO is working with the Library Association in Great Britain to help solve the problems of documents dealers in that country.

The GPO also has announced that it plans to begin distribution to U.S. depository libraries in the near future of its sales reference file, in microfiche.

Margaret Lane, Baton Rouge, La., reported on the October 1975 meeting of the Depository Library Council to the Public Printer, the organization of which has been restructured to consist of committees on GPO operations, depository libraries, the national system, and an ad hoc committee on micrographics. The Public Printer, on the recommendations of the council, is preparing to recommend changes in the depository library law to provide for financial aid to regional depositories, two copies of each document to be provided to regional depositories if desired, a standard of 25,000 other publications (instead of the present 10,000) to be held by a library before it will be eligible to become a depository, and the requirement of approval both by the regional library and the state agency before a library may be designated as a depository of U.S. Government documents.

Reports were also given on the recent activities of the Government Documents Round Table and ALA Ad Hoc Committee on Depository Libraries. Judith Rowe, Princeton University, announced that a major project of the Census Data Subcommittee will be to review the guides and other reference tools issued by the Census Bureau; an effort will be made to obtain reactions from various groups of users in order to determine if the census publications are answering the needs of these diverse audiences.

[*Nathan R. Einhorn*]

JOINT COMMITTEE ON THE UNION LIST OF SERIALS

The Joint Committee (JCULS) met on Monday, January 19. Following the reading and acceptance of the minutes of last July's meeting, the chairman, Hans Weber, University of Houston, introduced discussion of the future of JCULS by reporting on the relative lack of interest he had encountered from funding agencies regarding several projects considered by JCULS. The value of the projects was not questioned but Mr. Weber had felt some concern over whether many of the suggested projects had already been undertaken by other groups. The committee did not disagree with the chair's suggestion that JCULS not meet again until called to do so. Some discussion followed that the committee should ensure the systematic distribution of information regarding the CONSER project and union listing activities; Mr. Weber agreed to work with the Library of Congress and the Council of Library Resources (CLR) in pursuit of this objective. In addition to these discussions, Richard Anable of CLR gave a report on the status of the CONSER project. [*Joseph W. Price*]

TECHNICAL SERVICES DIRECTORS OF LARGE RESEARCH LIBRARIES ADVISORY COMMITTEE ON THE FUTURE OF THE LC CATALOGS

The Advisory Committee on the Future of the LC Catalogs, drawn from the membership of the Technical Services Directors of Large Research Libraries discussion group, met on January 19 for a briefing on progress toward development of the automated Library of Congress catalog system. John C. Rather, Technical Processes Research Office, Library of Congress, reported on the expansion of MARC coverage, accommodation of records in nonroman languages, and the COMARC project. James L. Godwin, Library of Congress MARC Development Office, described work on the Automated Process Information File and the current and projected capabilities of the on-line

MARC Search Service. Joseph H. Howard, Assistant Director (Cataloging) of the LC Processing Department, commented on plans for inputting name authority records in MARC and adoption of National Library of Canada headings for Canadian official bodies. [*John C. Rather*]

ISAD AV SECTION EXECUTIVE COMMITTEE

Jerry Brong, chairman, conducted the first official meeting on Monday afternoon, January 19, of the Executive Committee of the newly established Audiovisual Section of the Information Science and Automation Division.

George Abbott discussed the proposed bylaws of the section, explaining that they were developed in relation to guidelines established by the ISAD Bylaws Committee. He pointed out various items including the name and objectives of the section, as well as bylaws relative to its membership, officers, committees, and nominations, and the Executive Committee voted to concur with the proposed bylaws.

Various suggestions were made for proposed programs to be sponsored by the section at the ALA Annual Conference, including a filmed presentation at the Fair in the Park. It was the consensus of those present that it was important to plan programs which would make the Audiovisual Section visible and meaningful not only to the members of ISAD but to the total membership of ALA. Mr. Brong presented, on behalf of the Nominating Committee, the names of potential candidates. He also presented for discussion the need for increasing membership in the section, solicited suggestions concerning a newsletter, and recommended that a committee be appointed to generate articles of interest to the members of the Audiovisual Section to be published in the *Journal of Library Automation.* [*Vivian L. Schrader*]

ACRL COMMUNITY AND JUNIOR COLLEGE LIBRARIES SECTION BIBLIOGRAPHIC CITATIONS FOR MEDIA FORMAT COMMITTEE

Joan Bearden, chairman of the Bibliographic Citations for Media Format Committee of ACRL CJCLS, along with members of the committee, discussed the need for providing students with guidelines for preparing bibliographic citations for nonprint materials. The committee briefly studied *Bibliographic Citations for Nonprint Materials* written by Eugene B. Fleisher and published by the New Jersey AECT (Association for Education Communication and Technology) in 1975. They also discussed the purpose of bibliographic citations, whether the citation should follow closely a cataloging entry as recommended by various cataloging manuals and the revised Chapter 12 of the *Anglo-American Cataloging Rules,* and whether the use of brackets which are not on standard typewriters should be recommended in the citations.

The committee was alerted to the recent standard for bibliographic references prepared by Subcommittee 4 of the Z39 committee of the American National Standards Institute and which has been distributed for a vote by various organizations including ALA. It was agreed that the various standards, rules, and manuals would be studies by the committee members before the next meeting of the committee in July in order to determine its future work and role in meeting the needs of students who are required to cite nonprint materials, noting that enough information must be given in the citation to indicate the hardware needed to use the material which has been cited.

[*Vivian L. Schrader*]

ISAD BOARD OF DIRECTORS MEETING

The Information Science and Automation Division (ISAD) Board of Directors met January 19-20, Henriette D. Avram, ISAD president, presiding at all sessions. The agenda as prepared by the division's executive secretary, Donald P. Hammer, was modified to allow an additional presentation from the Bylaws and Organization Committee. The minutes of the last meeting were approved as written.

Charles Stevens, the ISAD representative to the ALA Legislative Assembly, reported on the actions of that committee.

Ruth R. Frame, deputy executive director of ALA, attended the meeting to brief the board on the meaning of the ALA Dues Schedule Transition Amendment, to answer questions from board members and to offer advice on division finances. The board formally thanked Mrs. Frame for her assistance and valuable time.

A report prepared by Ruth Tighe and Judith Hopkins concerning an ISAD recruitment plan had been distributed to the board before the meeting. Discussions on the paper included ideas expressed by board members for the need for advertising in the professional journals, with emphasis given to journals of organizations other than ALA but with a like interest, for example, the American Society for Information Science (ASIS), inserting flyers in ALA publications, and so forth. It was decided that the ISAD membership brochure be reviewed by the board members and comments be sent to Ruth Tighe by the end of February for possible revision before the next printing.

Sul H. Lee, the ISAD representative to the ALA Membership Task Force, will be invited to meet with the ISAD board during its deliberations at the next Annual Conference.

James T. Dodson, chairman of the Industry-Library Relations Committee, reported on the activities of his newly established committee. A clearinghouse for industry materials, recommended by the committee, received approval by the board with a review to be made within a year.

Helen F. Schmierer, chairman of the Bylaws and Organization Committee, briefed the board on an ALA resolution to remove all sexist stereotypes from the ALA bylaws (to include divisions and sections) and certain organizational problems that exist within ISAD. Miss Schmierer was asked to review the organization and to report to the board her conclusions at the annual meeting.

Maurice Freedman, representing the chairman of the Program Planning Committee (S. Michael Malinconico), reported on the activities of that committee. He described the program, an introduction to library automation, to be cosponsored with the Junior Members Round Table as well as other subjects planned for the programs to be held at the Annual Conference and a preconference program on mini-computers to be cosponsored with ASIS at its meeting in San Francisco in October. Mr. Freedman announced that the proceedings of the New York conference on the Future of the Catalog would be published and another conference on the same subject was planned for the West Coast.

Susan K. Martin reported on JOLA as well as the COLA/MARC Users Discussion Groups.

Quite some time was given to budget discussions and the need to supplement membership dues with earnings from institutes. The Audiovisual Section–Gerald Brong, chairman, and George Abbott, vice chairman, attending–and the Video and Cable Communications Section–Kandy Brandt, vice-chairman, attending–submitted their respective budget projections to the board.

A paper on possible ISAD support to the National Commission on Libraries and Information Science (NCLIS) mission (as proposed by Joseph Becker in his presentation at last summer's ISAD program meeting) prepared by Mrs. Avram with attachments by Mr. Hammer, was discussed. The board approved the idea that ISAD work with ASIS to support the NCLIS program and that Mrs. Avram convene a small meeting with representatives from ISAD, NCLIS, ASIS, and Z39 to determine the scope of a project.

[*Henriette D. Avram*]

OFFICE FOR LIBRARY PERSONNEL RESOURCES EQUAL EMPLOYMENT OPPORTUNITY SUBCOMMITTEE

The EEO Subcommittee of the OLPR Advisory Committee met three times during the Midwinter Meeting: Monday afternoon, January 19; Tuesday afternoon, January 20; and Wednesday morning, January 21. Results of these very full, busy sessions are briefly detailed below.

The committee discussed Margaret Myer's paper, "Affirmative Action: Goals, Objectives, Programs," in which the goals of the OLPR staff, the Advisory Committee, and the EEO Subcommittee were reaffirmed. OLPR staff has continued its instructional program by its activity of gathering statistics on library education and employment of minorities and women, in developing an affirmative action (AA) handbook for groups offering their own AA workshops, and in putting together an AA information packet to be sent free on request to libraries desiring a step-by-step approach to developing AA plans. The EEO Subcommittee's directive is to review AA plans submitted by libraries to OLPR. The committee members agree that this is their primary charge.

The revised checklist of items to be looked for in AA plans for review was reevaluated. The concensus was that the list includes those points basic and necessary for an acceptable affirmative action plan. It was also realized, however, that some areas remain vague, confused, and impossible to monitor.

The procedure for the examination of plans was reviewed. The committee accepted the final draft. Although not unanimous, it was decided that the report from the evaluating team would be sent to OLPR and then forwarded to the library's administration with a covering letter encouraging the sharing of the evaluation with library staff.

The committee feels it is ready at last to begin the review of AA plans. An announcement will soon appear in *American Libraries* calling for libraries to submit their AA plans to ALA. The article will contain the ALA policy statement, the checklist, and the information that *American Libraries* will list on a quarterly basis the names of libraries submitting plans.

It was agreed that the OLPR Advisory Council should be advised that there was need to amend the ALA Policy statement on EEO to add "physical or mental handicap" to Section I and III to follow "age". (The motion to amend was presented to Council on Friday by Grace Slocum, seconded by David Weber. It passed unanimously).

The schedule of meetings for the Annual Conference next summer was proposed. Tentatively, meetings will be held on July 19 at 4:30 p.m. and on July 21 at 2 p.m.

The subcommittee members are Marilyn Houseman, Arthur Cole, Larry Volin, James Wright, Janet Suzuki, Elizabeth Martinez Smith, Barbara Brown, Sara Knapp, Elizabeth Dickinson, Agnes Griffin, Patricia Hines, Geraldine Clark, Sydney Pierce (chairman), and Barry Simon (staff liasion)

[*Patricia S. Hines*]

RTSD CCS SUBJECT ANALYSIS COMMITTEE AD HOC SUBCOMMITTEE ON SUBJECT ANALYSIS FOR AUDIOVISUAL MATERIALS

The subcommittee set up during the last Annual Conference held two meetings at the Midwinter Meeting, Lizbeth Bishoff presiding. She stated that solicitations from the field through announcements of the interests of the committee in various publications had produced no response by the time of the Midwinter Meeting. Two commercial processing houses, however, had responded by outlining their practices with respect to the subject analysis of nonbook materials, and Jean Weihs, a committee member, presented the results of a survey which she had conducted with 37 Canadian librarians; the most pressing problem seems to be the need for appropriate subject headings (LC, Sears) and classification (Dewey) for popular music.

The discussion among committee members and visitors focused around two main issues. The first was that of the number of subject headings to be assigned to audiovisual materials as compared with those applied to books. It was generally agreed that there was need for a greater number of headings for audiovisuals under several circumstances: combinations of several media forms may be issued in sets and subject headings are one way to find the individual parts, which may be useful for more than one purpose; the number of pieces available may be smaller than the number of books in a given collection and what there is must be made accessible from as many approaches as possible; it may be necessary to add curriculum-type headings to show the intended use of a piece where the usual type of subject heading assignment would cover only the explicit content. Yet it was generally agreed that the subject headings applied to audiovisuals should not be a separate list but the same as that used for books in order to provide an integrated card or book catalog. And it was felt that it is not always possible to provide all types of access; for instance, it would be as hard to designate the various techniques used in making motion pictures as it would be to tag the style of a literary work, although motion-picture techniques are a valid approach in looking for new and experimental films.

The second principal topic of discussion was the use of form subdivisions for audiovisual materials. The committee gave a qualified endorsement to their use, the point being that it may not be necessary to separate audiovisuals from book materials in a collection intended for children but that it is certainly desirable in a catalog intended for higher levels of education where the use of other media is constantly increasing and where the titles for such media may get lost among several inches of monograph titles in the card drawer. There was, however, total agreement that if form subdivisions are to be used, they must correspond exactly with the form designators used in the descriptive cataloging of the material. A query was addressed through the CCS Executive Committee to John Byrum, chairman of the Catalog Code Revision Committee, asking if the designators currently listed in the revision of Chapter 12 of the *Anglo-American Cataloging Rules* are the ones which will appear in the second edition of the AACR and are therefore suitable for immediate use as form subdivisions for audiovisuals. [*Edward J. Blume*]

RTSD RLMS EXECUTIVE COMMITTEE

The RLMS Executive Committee, chaired by Francis Spreitzer, University of Southern California at Los Angeles, met on Monday afternoon and again on Tuesday evening, January 19 and 20. Mr. Spreitzer reviewed the contributions of RLMS to the coming Annual Conference, which will consist of a short slide presentation on library applications of microforms and a longer presentation on COM application to bibliographic data. The chair noted with satisfaction the publication of *Reprographic Services in Libraries: Organization and Administration*, by Charles G. LaHood and Robert C. Sullivan (Chicago, ALA, 1975; LTP publication No. 19) and complimented the authors, of whom Mr. Sullivan was present, on a job well done.

Stephen Salmon, University of California at Berkeley, chairman of the Standards Committee, reported that there is a need for new standards for microfiche envelopes used for permanent retention of fiche as well as for color microfilm. He also noted that there is a need to investigate the chemical composition in the pigments of fiche headers. He recommended that a representative to the ANSI PH1 committee be appointed.

Hans Engelke, Western Michigan University, chairman of the Telefacsimile Committee, reported on the results of a questionnaire sent to state libraries and universities concerning participation in library networks. It seems, in general, that voluntarism in networking does not work. What makes a system successful is its being mandated by a central authority. It was also noted that telefacsimile transmission in its present stage of development is not fast enough for library, that is, interlibrary loan use and is used mainly as a stopgap measure.

Norman J. Shaffer, Library of Congress, reported on behalf of Charles G. LaHood, chairman of the Ad Hoc Committee to Redesign the Photoduplication Order Form, that the new form will be available by the end of January.

Joseph Nitecki, Temple University, chairman of the Publication Committee, reported that the sixteenth edition of the *Directory of Library Reprographic Services* has been published, containing information on some 450 domestic and foreign library reprographic services. A new experimental section, a microfiche supplement, includes the copyright law of the United Kingdom and a list of universities in West Germany. The seventh edition is planned for publication in 1978. Mr. Nitecki also noted that the first issues of the RLMS informational series entitled "Plain Language Definitions of Microform Terminology for Order Librarians" will be published for the Annual Conference.

Mr. Shaffer, chairman of the Policy and Research Committee, reported that the committee reviewed and approved the final draft, with minor revisions, of "Guidelines for Handling Library Orders for Published and Available Microforms." He also reported the committee's recommendation to appoint a representative to the ANSI PH1 committee. The chair took the recommendation under advisement.

Samuel M. Boone, University of North Carolina, representative on copyright, reported that relations between librarians and publishers are deteriorating mainly because of the Williams and Wilkins decision of the Supreme Court. The National Commission on New Technological Uses of Copyrighted Works will publish an interim report sometime this year and a final report in 1977, but so far has published no guidelines. Indications are that new copyright legislation will be passed by Congress this session and provisions concerning the copying of library materials will be unfavorable to libraries.

Mary Lou Lucy, Columbia University, representative to the ANSI PH5 Committee, reported that the committee's meeting last fall in New Orleans was poorly attended. Considerable progress was made, however, in the work of several of the PH5 subcommittees. [*Imre T. Jarmy*]